

**Rochester Joint Schools Construction  
Board Monthly Meeting Minutes  
April 12, 2021  
4:00 PM**

**Present – Called to Order by the Vice Chair at 4:07 pm**

The virtual meeting was attended by Board Chair Norman Jones (joined at 4:10 pm), Vice Chair Michael Schmidt, Rosiland Brooks-Harris, Melody Martinez-Davis, Jesse Dudley, Thomas Richards, I. Geena Cruz, RJSCB Coordinator Allen Williams, Savin Program Director P  pin Accilien, Savin Deputy Directors Roland Coleman and Marcial Morales; General Counsel Edward Hourihan, Greg McDonald, Attorney Melissa Mahler and ICO Brian Sanvidge.

**Approval of Minutes**

Monthly Meeting held on March 12, 2021

Motion by Board Member Tom Richards

Second by Board Member Jesse Dudley

Approved 7-0

**Action Items**

**Resolution 2020-21:62**

**Pay Requisition Summary Acceptance (March 2021)**

**Moved by Board Member Jesse Dudley**

**Second by Board Member Geena Cruz**

**Adopted 7-0**

**Resolution 2020-21:63**

**Change Order #100 to Holdsworth Klimowski (East High Phase 2a)**

**Moved by Board Member Tom Richards**

**Second by Board Member Geena Cruz**

**Adopted 7-0**

**MEETING NOTES:**

**Communications**

The Compliance Report from Anchin was not included in the Members packets but was reviewed by ICO Brian Sanvidge.

Phase 2:

- 98.87% submissions for the February 2021 reporting period.
- 95.30% of all data requested has been received and approved (January 2016 – February 2021).
- Overall Workforce (EEO) Participation: Minority @ 26.70% (goal is 22%) and Women @ 6.42% (goal is 8%).
- Overall Workforce (EEO) Participation: Minority Males @ 23.19% (goal is 22%) and Women @ 9.93% (goal is 8%).
- Overall Business Participation: Minority @ 19.51% (goal is 17%), Women @ 12.06% (goal is 10%), Small @ 2.58% (goal is 3%) and Disadvantaged @ 2.67% (goal is 3%).
- Rochester Residents: 23 of the 70 workers for the February 2021 reporting period (or 32.86%).

**Report: Change Orders Authorized by Chair**

RJSCB Coordinator Allen Williams stated that the amount authorized by the Chair the month was for 10 Change Orders totaling \$15,330.68, included in the Board Packet, and outlined below:

<b>Change Orders Authorized by Chair for April 2021 Mtg</b>				
<b>PROJECT</b>	<b>CONTRACTOR</b>	<b>C/O #</b>	<b>AMOUNT</b>	<b>SIGNATURE</b>
<b>Barton 2</b>	EC – Concord Electric	62	\$ 838.13	Allen K. Williams
<b>Spencer 16</b>	GC – DiPasquale Construction, Inc.	1	\$ (11,653.60)	Allen K. Williams
	MC – Nairy Mechanical	1	\$ (21,652.50)	Allen K. Williams
	EC – Concord Electric	2	\$ (161.50)	Allen K. Williams
	PC – Michael A. Ferraulo	1	\$ (2,776.00)	Allen K. Williams
<b>Flower City 54</b>	GC – Manning Squires Hennig	37	\$ 10,785.00	Allen K. Williams
<b>East High</b>	GC – Holdsworth Klimowski	101	\$ 16,850.00	Norman H. Jones
	MC – John W. Danforth	39	\$ 7,125.74	Norman H. Jones
	EC – Hewitt Young Electric	76	\$ 6,276.80	Norman H. Jones
	PC – Thurston dudek	19	\$ 9,698.61	Norman H. Jones
<b>TOTAL</b>		<b>10</b>	<b>\$ 15,330.68</b>	

**Report: Amendments Authorized by Chair**

RJSCB Coordinator Allen Williams stated that the amount authorized by the Chair the month was for 4 Amendments totaling \$(365,443.70), included in the Board Packet, and outlined below:

<b>Amendments Authorized by Chair for April 2021 Meeting</b>					
<b>Project</b>	<b>Firm</b>	<b>Amendment No.</b>	<b>Description</b>	<b>Amount</b>	<b>Signature</b>
Schools 2, 4, 54	Lu Engineers	1	Additional Services	\$ 9,500.00	Allen K. Williams
Phase 2	Anchin Block & Anchin LLP	2	Deduction of Allowances	\$ (387,083.70)	Norman H. Jones
East High	Cannon Design	8	Additional Services for B-Wing Roof	\$ 12,140.00	Norman H. Jones
Edison	LaBella	4	Additional Services	\$ 17,320.00	Allen K. Williams
	<b>TOTAL</b>	<b>4</b>		<b>\$ (365,443.70)</b>	

**Report: Purchase Orders Authorized by Chair**

RJSCB Coordinator Allen Williams stated that the amount authorized by the Chair the month was for 1 Purchase Order totaling \$500.00, included in the Board Packet, and outlined below:

<b>Purchase Orders Authorized by Chair for April 2021 Meeting</b>					
<b>Project</b>	<b>Contractor</b>	<b>Product/Service</b>	<b>PO Number</b>	<b>Amount</b>	<b>Signature</b>
Barton 2	Alliance Door & Hardware, Inc.	Replace Door Strikes	DOORS-SCH2-01	\$ 500.00	Richard Stoffel
		<b>TOTAL</b>	<b>1</b>	<b>\$ 500.00</b>	

Vice Chair Michael Schmidt asked the Committee to go into Executive Session pursuant to New York Public Officer's Law Article 7, Section 105.1 (f).

Motion by Member Geena Cruz  
Second by Chair Norman Jones  
Approved 7-0 at 4:40 pm.

The Board came out of Executive Session at 4:54 pm.  
Motion by Chair Norman Jones  
Second by Member Rosalind Brooks-Harris  
Approved 7-0

**Adjourned at 4:56 pm.**

Motion by Member Norman Jones  
Second by Member Geena Cruz  
Approved 7-0